**Harriet Macht Outstanding Alumnae Panhellenic Award**

The Harriet Macht Outstanding Alumnae Panhellenic Award is a biennial award sponsored by Delta Phi Epsilon. It recognizes Alumnae Panhellenics who exemplify the Alumnae Panhellenic purpose, particularly with excellence in communication, programming, scholarship and service. Eligible applicants must complete and submit the application for consideration.

**Alumnae Panhellenic Purpose:**

An Alumnae Panhellenic is a community-based organization, affiliated with the National Panhellenic Conference, whose membership is composed of representative alumnae from NPC member organizations. Alumnae Panhellenics exist to:

* Inform sorority women of current trends.
* Promote the sorority experience.
* Improve the Panhellenic image.
* Stimulate a continuing interest in Panhellenic involvement.

**Eligibility**

The following will be verified by the NPC office:

* NPC dues paid by **Oct. 1** for each of the past two years.
* Annual report filed by **May 15** for each of the past two years.
* Alumnae Panhellenic profile in [FS Central](http://www.fscentral.org/) is up to date including current officer roles.
* Current Alumnae Panhellenic bylaws are uploaded into [FS Central](http://www.fscentral.org/).

**Guidelines**

* Use prompts in each of the four sections to provide optimal information for evaluation of your Alumnae Panhellenic over the past biennium. The prompts provide guidance about the information desired to assess the Alumnae Panhellenic. Not every prompt needs to be answered. Please do not limit yourself to the questions if there is additional information you would like to include.
* Answer questions using bullet points, full sentences or a combination in the best and most efficient way for relaying your answers.
* Limit responses to 500 words or less for each section (communication, programming, scholarship and service).

**Submission Information**

* The awards application will open for submissions in May of odd number years on the NPC website.
* **Due date: June 1** – Submissions after this date will not be considered.

**Please submit this word document to** **APHawards@gmail.com**

If you have questions regarding the awards process, please contact your Alumnae Panhellenic area coordinator or the NPC office at 317-872-3185 or npccentral@npcwomen.org.

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| --- | --- |
| **Alumnae Panhellenic name:** |  |
| **Officer/member completing application:** |  |
| **Phone number:** |  |
| **Email:** |  |

**ALUMNAE PANHELLENIC PROFILE**

(300 words or less)

Please provide a brief description of your Alumnae Panhellenic, including its character, type/size of community in which it exists, its primary focus, what makes it successful in its purpose.

[START ANSWER HERE]

**CATEGORIES**

The following sections of the application (communication, programming, scholarship and service) will help determine how the Alumnae Panhellenic fulfills its purpose, to inform, promote, improve and stimulate the continued sorority experience and Panhellenic image. Each section will carry equal weight in consideration.

COMMUNICATION

(500 words or less)

* How does your group communicate with members/delegations and member organizations? How often?
* Does your group have a newsletter or publication just for members?
* How does your group provide information/support/training for members and/or officers?
* By what methods and for what purposes do you communicate with your area coordinator?
* Describe how you use various methods of marketing – social media, website, local media/paper/broadcast, in-person outreach, branding, etc.

[START ANSWER HERE]

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PROGRAMMING

(500 words or less)

* What type of programming do you provide for your members? Describe topics, activities or special target areas other than regular business meetings. How does this programming benefit members and encourage them to participate in Panhellenic activities?
* Describe the mutual support and interaction between member organizations and your Alumnae Panhellenic.

[START ANSWER HERE]

**CATEGORIES**

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SCHOLARSHIP

(500 words or less)

* Does your Alumnae Panhellenic offer scholarship opportunities to women in the area? If yes,
* describe your scholarship program, include the eligibility requirements, the parameters/guidelines used to determine recipient(s) and how the recipients are selected?
* How are the funds raised for these scholarships? How do your members contribute to this process?
* Describe your success in marketing to or targeting potential scholarship applicants.
* How is the scholarship presented? If a special event takes place, please describe the event.

[START ANSWER HERE]

**CATEGORIES**

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SERVICE

(500 words or less)

Community service is defined as the contribution of time and talents by volunteers.

* How is your Alumnae Panhellenic involved in the local community and/or nationally?

Philanthropic support is defined as the financial contribution to a cause or project.

* What/who are the recipients of any philanthropic efforts?
* If your Alumnae Panhellenic raises philanthropic (non-scholarship) funds, please explain project/event.

[START ANSWER HERE]

**CATEGORIES**

The following four sections of the application will help determine how your group fulfills the purpose of Alumnae Panhellenics, which is to inform, promote, improve and stimulate through communication, programming, scholarship and service. Each section will carry equal weight in consideration.

ADDITIONAL TOPIC

(500 words or less)

* If you could add something about your Alumnae Panhellenic to complete this application, what would you like us to know?

[START ANSWER HERE]