



national panhellenic conference

# Alumnae Panhellenic Recognition

*Explanation of the Alumnae Panhellenic Awards Program*

## **Citations of Merit and Programming Excellence Awards**

NPC annually recognizes Alumnae Panhellenics with achievements in specific functions. These include areas such as programming, College Panhellenic relations and recruitment information events. NPC area coordinators submit nomination of Alumnae Panhellenics they believe exemplify excellence in these areas. Alumnae Panhellenics are evaluated on their programming accomplishments, submission of the Alumnae Panhellenic annual report and continued administration of their Alumnae Panhellenic.

## **New Alumnae Panhellenic Award**

NPC annually recognizes a recently chartered Alumnae Panhellenic who exemplifies the Alumnae Panhellenic purposes: informing sorority women of current trends, promoting the sorority experience, improving the Panhellenic image and stimulating a continuing interest in Panhellenic affairs. The Alumnae Panhellenic must have been chartered within the last four years to be considered for the award. The Alumnae Panhellenic is evaluated on their administration and programming efforts along with input based on interactions with the group throughout the chartering process.

## **Harriet Macht Outstanding Alumnae Panhellenic Award**

The Harriet Macht Outstanding Alumnae Panhellenic Award is a biennial award sponsored by Delta Phi Epsilon. It recognizes Alumnae Panhellenics who exemplify the Alumnae Panhellenic purpose, particularly with excellence in communication, programming, scholarship and service. Eligible applicants must complete and submit the application for consideration.

## **Eligibility**

The following will be verified by the NPC office:

- NPC dues paid by **Oct. 1** for each of the past two years.
- Annual report filed by **May 15** for each of the past two years.
- Current officer roster on file with the NPC office and with assigned area advisor coordinator.
- Current Alumnae Panhellenic bylaws are on file with NPC office and with assigned area advisor coordinator.

## **Guidelines**

- Use prompts in each of the four sections to provide optimal information for evaluation of your Alumnae Panhellenic over the past biennium. The prompts provide guidance about the information desired to assess the Alumnae Panhellenic. Not every prompt needs to be answered. Please do not limit yourself to the questions if there is additional information you would like to include.
- Answer questions using bullet points, full sentences or a combination in the best and most efficient way for relaying your answers.
- Limit responses to 500 words or less for each section (communication, programming, scholarship and service).

## **Submission Information**

- A Word document will be available for the Alumnae Panhellenic to draft responses before final submission of the awards application.
- The awards application will open for submissions in January of odd number years on the NPC website.
- **Due date: June 1** – Submissions after this date will not be considered.

### **Carol Coordt Circle of Excellence**

Alumnae Panhellenics that receive the Harriet Macht Outstanding Alumnae Panhellenic Award enter into the Carol Coordt Circle of Excellence. The award winning Alumnae Panhellenic will have this recognition for two bienniums and be ineligible to reapply for the Harriet Macht Outstanding Alumnae Panhellenic award during this time.

If you have questions regarding the awards process, please contact your Alumnae Panhellenic area coordinator or the NPC office at 317-872-3185 or [npccentral@npcwomen.org](mailto:npccentral@npcwomen.org).



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*Alumnae Panhellenic Awards Program Sample Questions*

## **ALUMNAE PANHELLENIC PROFILE**

(300 words or less)

Please provide a brief description of your Alumnae Panhellenic, including its character, type/size of community in which it exists, its primary focus, what makes it successful in its purpose.

## **CATEGORIES**

The following sections of the application (communication, programming, scholarship and service) will help determine how the Alumnae Panhellenic fulfills its purpose, to inform, promote, improve and stimulate the continued sorority experience and Panhellenic image. Each section will carry equal weight in consideration.

### **COMMUNICATION**

(500 words or less)

- How does your group communicate with members/delegations and member organizations?  
How often?
- Does your group have a newsletter or publication just for members?
- How does your group provide information/support/training for members and/or officers?
- By what methods and for what purposes do you communicate with your area coordinator?
- Describe how you use various methods of marketing – social media, website, local media/paper/broadcast, in-person outreach, branding, etc.

### **PROGRAMMING**

(500 words or less)

- What type of programming do you provide for your members? Describe topics, activities or special target areas other than regular business meetings. How does this programming benefit members and encourage them to participate in Panhellenic activities?
- Describe the mutual support and interaction between member organizations and your Alumnae Panhellenic.

### **SCHOLARSHIP**

(500 words or less)

- Does your Alumnae Panhellenic offer scholarship opportunities to women in the area? If yes, describe your scholarship program, include the eligibility requirements, the parameters/guidelines used to determine recipient(s) and how the recipients are selected?
- How are the funds raised for these scholarships? How do your members contribute to this process?
- Describe your success in marketing to or targeting potential scholarship applicants.
- How is the scholarship presented? If a special event takes place, please describe the event.

### **SERVICE**

(500 words or less)

Community service is defined as the contribution of time and talents by volunteers.

- How is your Alumnae Panhellenic involved in the local community and/or nationally?

Philanthropic support is defined as the financial contribution to a cause or project.

- What/who are the recipients of any philanthropic efforts?
- If your Alumnae Panhellenic raises philanthropic (non-scholarship) funds, please explain project/event.

### **ADDITIONAL TOPIC**

(500 words or less)

- If you could add something about your Alumnae Panhellenic to complete this application, what would you like us to know?